

Indian Institute of Management Kozhikode PGP Admissions Policy and Procedure for PGP 2017-2019 Batch

The minimum eligibility criteria adopted by IIM Kozhikode in the PGP admissions for the academic year 2017-2019 is given below:

Table 1: Minimum Eligibility Criteria for Stage 1 shortlist *

Category	CAT Score Percentile	Sectional Percentile	SSC/X Class Percentage**	HSC/ XII Class Percentage**
GEN	90	80	60	60
OBC (NC)	80	70	60	60
SC	65	50	55	55
ST/ PWD	55	40	55	55

* The number of candidates shortlisted would be at the discretion of the institute and would depend on the batch size of 2017-19.

** The percentage of marks obtained in Class X and Class XII would be the aggregate marks of all subjects that appear in the marks sheet or grade sheet, irrespective of whether the Board considers them for calculation of percentage.

Note: General (GEN), Scheduled Caste (SC), Scheduled Tribe (ST), Non-creamy Other Backward Caste (NC-OBC), Persons With Disability (PWD)

Candidates fulfilling the above mentioned minimum eligibility criteria will be considered for subsequent stages. A two stage selection process is adopted for creating a shortlist from candidates meeting the minimum eligibility criteria.

Stage 1: Shortlisting for Personal Interview(PI), Group Discussion(GD) and Writing Ability Test(WAT)

The first stage process applies to all eligible candidates (who appear for CAT 2016 and registered online for admission to IIMK) to determine the candidates to be called for personal interview (PI) and GD/WAT. A shortlist of candidates in each category will be created based on an Aggregate Index Score(AIS). The AIS is computed based on the performance in CAT 2016, Class XII and Bachelor's degree marks and work experience. The weight of each component in the AIS is given as follows:

Table 2: Aggregate Index Score Computation for Stage1 Shortlist

Component	Maximum Weight
CAT 2016 Index Score	75%
Class XII Score	7.5%
Graduation Score	7.5%
Work Experience	5%
Academic/ Gender diversity Factor	5%
Total	100

The short-listed candidates will have to register at IIMK website and complete the personal profile form online. Only those candidates who complete online registration at relevant stages will be considered for the subsequent process.

The details of each component are given as follows:

1) CAT Index Score

Performance in CAT is an important component in the admission process. Candidates are expected to perform well in each section of the test. Scaled Scores from the three sections (with equal weightages) of CAT 2016 will go into the computation of the CAT Index Score. CAT Index Score will carry a weight of 75%.

2) HSC/ Class XII/Equivalent/Diploma Score

The percentage of marks obtained in HSC/Class XII/Equivalent/Diploma score would be the aggregate marks of all subjects that appear in the marks sheet or grade sheet irrespective of the board's regulation. Any candidate with a score of 60% or below gets zero weightage. Any candidate with a score 81% or above gets a maximum of 7.5%. The weightage of 7.5% is proportionately allotted for any candidate with a score between 60% and 81%. A sample illustration of the marks awarded is given in the Annexure1.

3) Graduation Score

Following are important points regarding the computation of Graduation Score:

- a) For those who completed their Bachelor's degree, the percentage of marks reported in their marks/grade sheet will be considered. If the Institute/University does not award the percentage of marks, it will be calculated on the basis of the marks obtained in all subjects listed in the mark sheet.
- b) If the percentage of marks awarded by Institute/University does not take into account marks obtained in all the subjects as mentioned in the mark sheet(s) for all the years, the candidates must produce a certificate from the Principal/Head of the Department/Registrar/Director of the university/institution certifying details of the practice, at the time of the GD/WAT-PI, if short-listed.
- c) Percentage marks for candidates who have not completed Bachelor's degree will be based on their available marks, certified by a Head of the institution. The Principal/Head of the Department/Registrar/Director of the university/institution has to certify that those are the latest available marks, without which the candidate becomes ineligible for the graduation index score.
- d) For candidates of 5 year dual degree course (BTech+MTech, BS+MS, BTech+MSc, etc.), the aggregate of marks of bachelor's degree will be considered for bachelor's degree percentage.
- e) For those candidates having cleared CA/ICWAI/CS without having Bachelor's degree, their average of intermediate and final level marks will be treated as Bachelor's degree marks.
- f) If any Board/Institute/University awards only letter grades without providing an equivalent percentage of marks on the grade sheet, the candidate should obtain a certificate from the Board/Institute/University specifying the equivalent marks. The original equivalence certificate needs to be submitted at the time of GD/WAT-PI, if short-listed for the same. Obtaining the equivalence certificate is the responsibility of candidates.

g) If any board/University/institution confirms that there is no scheme for converting CGPA into equivalent marks, the equivalence would be established by dividing the candidate's CGPA by the maximum possible CGPA, and multiplying the result with 100.

h) Any candidate with graduation score of 60% or below gets zero weightage. Any candidate with a score 81% or above gets a maximum of 7.5%. The weightage of 7.5% is proportionately allotted for any candidate with a score between 60% and 81%. A sample illustration of the marks awarded is given in the Annexure1.

4) Work Experience Score

Previous work/professional experience will carry a weight of up to 5% depending on the length of service as on January 31, 2017, as shown in Table 2. Only *fulltime managerial work experience after graduation will be considered*. Part time / project / Internship / articleship / pre-graduation work experience should not be entered and will not be counted as work experience. A candidate with a work experience of 6 months or above will be eligible for work experience score. A sample illustration of the marks awarded is given in the Annexure 2.

5) Diversity Score

To ensure diversity, 5% marks will be awarded for both the gender diversity and academic diversity. However, a candidate is entitled to diversity score of 5% either from gender diversity or academic diversity. A candidate with any bachelor's degree other than engineering/technology (B.Tech/BE) will be eligible for academic diversity score.

Stage 2: Final Shortlist

In the second stage, the short-listed candidates will have to appear for a GD/WAT followed by a Personal Interview (PI). The entire process will last for a half-day (morning or afternoon) session where the candidate will be writing a short essay and participate in group discussion followed by personal interview. The topic will be announced at the venue just before the GD/WAT. The topics will typically reflect current political, economic, sports, business affairs, etc. *During the interview, the panel will evaluate the academic background, quality of work experience and other personal traits of each candidate.*

After the conclusion of PI and GD/WAT, the final scores will be computed (Table 3) based on the performance in CAT 2016, PI, GD/WAT, and quality of professional experience. Category-wise merit list will be prepared based on the final scores. Admission offers will be made to candidates following the merit list as per the Government of India reservation norms.

Table 3: Final Score Computation

Component	Maximum Weight
Personal Interview	45%
CAT	35%
GD/WAT	15%
Work Experience Quality	5%

Reservation Policy

IIM Kozhikode will follow Government of India reservation policy for admission to Central Educational Institutions (CEIs).

Any dispute concerning Admissions for the PGP Batch 2017-2019 would be subject to jurisdiction of the competent Courts within the territorial jurisdiction of the city of Kozhikode only.

Important information

1. Candidates who appeared for CAT 2016 and registered online for admission to IIMK only will be considered for Stage1 shortlisting. Meeting the minimum eligibility criteria does not automatically qualify a candidate for stage 1 shortlist.
2. Each IIM shortlists candidates for GD/WAT and PI based on their own criteria. Hence it is possible to observe variations in the lists of candidates shortlisted by different IIMs.
3. The candidates' short-list for PI will be made available on the IIMK website around the last week of January 2017. The interview call letters, venue details, etc. will be made available on the IIMK website and the candidates need to download the same. The Stage1 short-listed candidates who have completed their personal profile form online only can attend the PI, and GD/WAT
4. Subsequent to the GD/WAT and PI, the merit list for admissions will be prepared around the last week of April/first week of May 2017. The required number of admission offers will be made from the merit list, in the order, following the Government of India reservation policy. Hard copies of the admission offers will be issued only to those candidates who send the completed offer acceptance form together with payment details.
5. A limited number of candidates will be kept in the wait list. Offers to the candidates in the waiting list will depend upon the number of candidates not accepting offers from the initial list.
6. All the candidates are advised to check their emails regularly and visit the IIMK's web site for updates on admission related activities.
7. If a candidate fails to complete the admission formalities within the stipulated time period, for whatsoever reasons, the seat will be forfeited by him/her and the next candidate in the waiting list will get the offer.
8. IIMK reserves the right to change, modify or adopt any new admission policy and process to comply with Government/ Judicial requirements or as it deems necessary and which best suits its purpose of identifying and admitting the most appropriate candidates to the post graduate programme.
9. IIMK does not share any responsibilities with other institutions for using the merit list of IIMK for their admissions.
10. Originals (and copies) of all certificates (academics/ reservation category/ experience) must be produced for verification at the time of PI and GD/WAT. *Any candidate failing to produce any of the original certificates mentioned will be disqualified from attending the PI.*

11. All communication pertaining to IIM Kozhikode PGP admissions will be done only through the admissions office of IIM Kozhikode
12. IIM Kozhikode does not allow deferment of admission offers to subsequent years.
13. Any misrepresentation or suppression of information by a candidate will lead to immediate disqualification of the candidate from the admission process.
14. A candidate receiving the admission offer from IIM Kozhikode and accepting the offer within the stipulated date needs to send along with offer acceptance an offer acceptance amount of Rs. 50,000/- The candidate will have to register on the registration day for the programme and pay the necessary fees to complete the admission process. A candidate withdrawing from the programme can get the fee refunded on or before the closure of the admissions window, after deducting the processing charges as per govt. norms (F. No. 21-166/2007-TS. II). If the withdrawal is happening after the closure of the admission window (June 30, 2017 or earlier) no refund of the fee will be made.

Annexure1: Score for Class XII and Graduation Marks

Class XII Marks(%)	Score	Graduation Marks(%)	Score
60	0.00	60	0.00
61	0.36	61	0.36
62	0.71	62	0.71
63	1.07	63	1.07
64	1.43	64	1.43
65	1.79	65	1.79
66	2.14	66	2.14
67	2.50	67	2.50
68	2.86	68	2.86
69	3.21	69	3.21
70	3.57	70	3.57
71	3.93	71	3.93
72	4.29	72	4.29
73	4.64	73	4.64
74	5.00	74	5.00
75	5.36	75	5.36
76	5.71	76	5.71
77	6.07	77	6.07
78	6.43	78	6.43
79	6.79	79	6.79
80	7.14	80	7.14
81	7.50	81	7.50
Above 81	7.50	Above 81	7.50

Annexure2: Score for Work Experience in Completed Months

Months	Score
Below 6	0.00
6	1.00
7	1.22
8	1.44
9	1.67
10	1.89
11	2.11
12	2.33
13	2.56
14	2.78
15	3.00
16	3.22
17	3.44
18	3.67
19	3.89
20	4.11
21	4.33
22	4.56
23	4.78
24	5.00
25	4.67
26	4.33
27	4.00
28	3.67
29	3.33
30	3.00
31	2.67
32	2.33
33	2.00
34	1.67
35	1.33
36	1.00
Above 36	1.00